



श्री राम कॉलेज ऑफ कॉमर्स SHRI RAM COLLEGE OF COMMERCE

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Minutes of the Meeting of the Internal Quality Assurance Cell

Friday, 12th March, 2021 (9.00 A.M.)
(On-line Meeting through the Google Meet)

Members Present:

1. Prof. Simrit Kaur	Principal
2. Prof. C.S. Sharma	Coordinator
3. Ms. Smita Sharma	Associate Professor
4. Dr. Rachna Jawa	Associate Professor
5. Dr. Aruna Jha	Associate Professor
6. Ms. Priyanka Bhatia	Associate Professor
7. Dr. Kuljeet Kaur	Associate Professor
8. Mr. Vikas Madan	Associate Professor
9. Dr. Abhay Jain	Assistant Professor
10. Dr. Monika Bansal	Assistant Professor
11. Mr. Harish Kumar	Assistant Professor
12. Ms. Varda Sardana	Assistant Professor
13. Prof. Madhu Vij	External Expert
14. Dr. Girish Ahuja	Alumni Nominee
15. CA Dr. Sanjay Goyal	Local Society Nominee
16. CA Sunil Goel	Industrialist/Stakeholder/Employers Nominee
17. Mr. Sanjay Dobhal	Administrative Officer, Accounts (Officiating)
18. Mr. Shiv Nandan	Sr. P.A. to Principal and Administrative Officer, Admin. (Officiating)
19. Mr. Sandeep Nawani	Librarian (Officiating)

Leave of Absence:

1. Dr. P.C. Jain

Resolution No 1 Confirmation of Minutes

Minutes of the IQAC meeting, held on 10th October, 2020, sent to the members by email were confirmed.

Resolution No. 2

Teaching and Learning during the Pandemic

The Principal apprised the members that the teaching and learning process went on quite satisfactorily during the pandemic and the issues related to internet connectivity, being uncontrollable and extraneous, were encountered occasionally. Members discussed the issue and expressed satisfaction over the adaptation made by all for carrying diverse tasks involved in the teaching-learning process.



It was noted that the one-year experience with the free version of MS Teams as a platform for teaching, as well as conducting meetings, has been good. It was informed that the trial version of MS Teams is expiring on 31st March, 2021. The IQAC recommended that the College may buy the paid version of this platform.

Resolution No. 3

Minimum Attendance requirement for recommending students for Placements, Internships, Prizes, Scholarships, Financial Assistance, etc.

The Committee observed that attendance is an instrumental aspect in the academic portfolio of a student. Hence, it is necessary that a benchmark must be fixed in the requirement of attendance for availing various facilities, viz. considering students for award of Prizes, Scholarships & Financial Assistance, getting NOC for Internships/Articleships and Placement services.

The IQAC recommended a benchmark of minimum 75% Attendance for availing the above facilities from the following academic year.

Resolution No. 4

Preparation for Second Cycle of National Assessment and Accreditation Council (NAAC)

It was informed that substantial work on NAAC is on-going across all the seven criteria, especially criteria II and VII. A team of faculty members under the guidance of Dr. Esther N. Ngahite and Ms. Priyanka Bhatia has been working on NAAC Criterion II and Criterion VII as per the Accreditation formats.

The IQAC recommended that reporting by similar teams for other criteria may also be submitted to the IQAC in the forthcoming IQAC meetings.

Resolution No. 5

Consideration of Centre For Academic Excellence (CAE) Report

The matter was deferred as Dr. P.C. Jain, Management Representative and a member of two-member committee who redrafted the Scheme, could not participate in the meeting due to his prior commitments and travel plans.

It was resolved that final recommendations may be deliberated in Dr. Jain's presence in the next meeting.

The meeting ended with a vote of thanks to the Chair.

Prof. C.S. Sharma
Coordinator, IQAC



Prof. Simrit Kaur
Principal